

UTS Saigon Van International Relocations



The World Moves With Us



UTS Saigon Van International Relocations

- ✓ 20 Years Experience in Vietnam
- ✓ Long Serving Staff
- ✓ FIDI Network – FIDI FAIM Certificate
- ✓ UTS Unigroup World Wide Share Holder
- ✓ Unique Warehouse



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Relocations

Move Management:

- Outbound/Inbound
- Domestic Moving
- Office Moving
- Insurances

Settling In:

- Orientation Tours
- Home Searches
- Handyman Services
- School Searches
- Maid Services

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Moving Procedures

- ✚ Arrange Pre-Move Survey
- ✚ Door-To-Door Relocation
- ✚ Decision Making Process
- ✚ Pre-Arrangements
- ✚ Packing Day
- ✚ Shipping Out
- ✚ Arrival at Destination



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Import Regulations

Rules are strictly followed – Work Permit is Mandatory Document

**Un-Availability of Documentation =
Demurrage and Detention Fees to Port**

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Import Documentation:

- Copy Passport (Original for Air Shipment)
- Original White Arrival Card
- Copy of Work Permit
- Authorization Letter
- Customs Form
- Vietnamese Packing List

Export documentation:

- Copy Passport
- Copy Visa
- Copy White Arrival Card
- Authorization Letter



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Work Permit

Why work permit: To manage the recruitment of foreign laborers by enterprises and organizations in Vietnam
(In fact, recently, there are a lot of foreigners coming to Vietnam as tourist and stay to work with income without paying taxes to the government, some foreign teachers are not qualified for teaching.....)

Who should apply: All enterprises and organizations recruiting foreign laborers to work in Vietnam, except:
Foreign laborers entering Vietnam to work for a period of less than 03 (three) months; and those entering Vietnam to resolve and emergency situation such as a breakdown or a technically or technologically complex situation which suddenly arises and which affects, or has the risk of affecting production or business and which Vietnamese experts and foreign experts in Vietnam are not able to resolve
Foreigners who are members of the Board of Management or member's council
(in the case of a limited liability company) established under Vietnamese laws with legal status
Foreigners who are head of representative offices or branches in Vietnam
Foreign lawyers to whom Ministry of Justice has issued a certificate to practice in accordance with laws



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Work Permit

Validity of the License and application fee:

Duration: Same duration as the duration of the labor contract or as set out in the decision of the foreign party on appointment, but shall not exceed 36 months.

Fees:

Fees on granting a working license: 400.000 VND/permit

Fees on re-granting a working license: 300.000 VND/permit

Fees on extension of a working license: 200.000 VND/permit



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Work Permit

Application dossiers, which should be prepared in 2 copies, shall consist of the following:

- ✓ Application for issuance of work permit of the labor users
- ✓ Application for working in Vietnam
- ✓ Form of criminal record issued by the Justice Department in home country
- ✓ Form of criminal record issued by the Justice Department from Local Area
- ✓ CV of the foreign laborer's resume, designated form issued by labor department
- ✓ Medical Certificate
- ✓ Legal copies of Degree, Diploma



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Work Permit

The process:

Labor users take responsibility of making preparation for a dossier under provisions of laws and submit to Department of Labor, War Invalid and Social Affair.

Within 15 working days as from the date of receipt of a valid dossier, the competent authority shall grant the work permit.

How long it will take to process the application? 15 days

Inspecting authorities: Department of Labor, War Invalid and Social Affair in centrally run cities and provinces.

Non-compliance penalty:

A fine between 5.000.000 VND to 10.000.000 VND is applied to employers using foreign laborers who have no work permit. Sanction of expelling foreign laborers is applied when foreigners working in Vietnam for over 3 months have no work permit or use the invalid work permits as stipulated in Clause 1, Article 133 of supplemented and amended Labor Code



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E-Customs

What is E-customs?

Electronic Customs Clearance, all procedure for clearing an import or export shipment is carried out on-line using a software install in the system of customs and enterprise who registered for this process.

Who can register for E-customs? All enterprises

What is the procedure?

Step 1: enterprise applies with customs with completion of declaration

Step 2: basing on the declaration, customs will insert and the system will automatically inspect all the criteria of the applicant for compliance

Step 3:

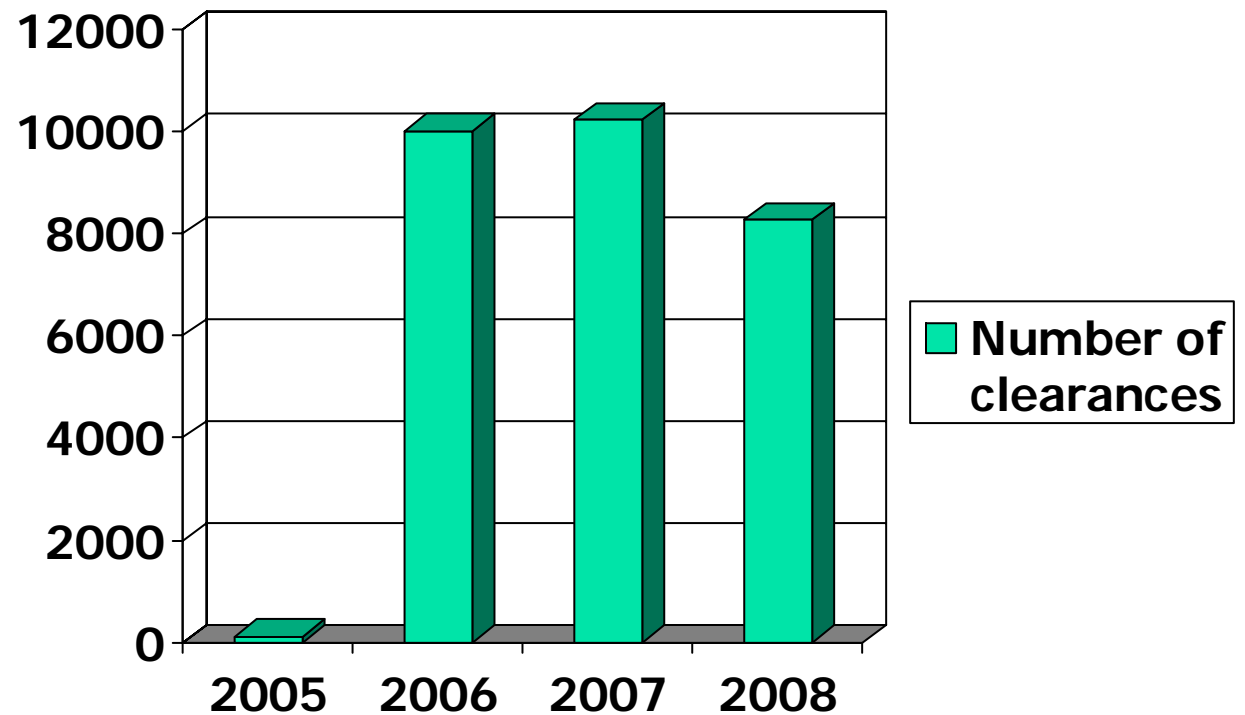
For non-compliance, applicant needs to comply

For compliance, applicant will be granted the system code for data processing

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E-Customs

01/10/2005: Launch
E-customs



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Questions and Answers



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